

General Index of Sandwich Massachusetts Archives – June 2011

ITEMS	INDEX	LOCATION	NOTES
Local Newspapers	(none) (file drawers are labeled)	Items: on Microfilm in file cabinets, west wall	
Maps	(none) (in dated folders)	Items: large doc file cabinet, west wall	
Photos	text index, by photo #	Index: Barbara's desk Items: archival storage, east wall	HC#-Historic Comm. Asset # P – Photo PC – Post Card NEG – Negative SL -Slide (a text index by <i>subject</i> is planned)
Photos	photocopy index: by subject, family, year, street, school	Index: 4 notebooks above file cabinets, west wall Items: archival storage, east wall	
Manuscript Collection ("MC")	text index titled: "Cape Cod Pathways/Sandwich Documents Heritage Project"	Index: Barbara's desk Items: east wall, other	
Donated material	"Accession Log"	Index: Barbara's desk Items: east wall, other	a Donors' Log is being prepared
Subject Files	(none yet) (in labeled A-Z folders)	Items: legal-size file cabinets, west wall	an intern will be copying folder titles into a database
Family Files	partial index on 3 x 5 cards	Index: 3x5 file cabinets, west wall; Items: A-Z folders in legal-size file cabinets, west wall	Since files are in A-Z order, the index cards are not really needed. Additional material is in notebooks by door, east wall.
Town Meetings (1651 – 1829)	(these have been digitized)	Originals at Barbara's desk	contact Joan Andrews for info (Vol. 1,2,3 are done; 4 & 5 yet to do)

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Town Meetings (1868 – 1986)	3 x 5 cards	Index: 3x5 file cabinets, west wall Items: Barbara's desk	
Census	3 x 5 card <i>and</i> typed text indexes for <i>Sandwich</i> families	Index: 3x5 file cabinets, west wall; notebooks above cabinets Items: microfilm cabinets	Head of Household only: 1820, 1830, 1840 All family members: 1850, 1855, 1860, 1870, 1880, 1900, 1910 (newer are on-line)
SHC Assets	3 x 5 card index by street address	3x5 file cabinets, west wall	
Obituaries	(no index)	Items are in A-Z notebooks, west wall	these are photocopies of newspaper obits and articles; they begin in the 1890s
Tax Assessor Records	"MC 10" Index: "Town Archives-Assessors Books" (see p.6-8)	Index: "MC 10" (blue notebook, Barbara's desk) Items: 1783 – 1860 west wall; 1903 - 1945 in Library storage downstairs	also on microfiche in Assessor's Office (may be moved to Archive Room). Early tax records will be added to Family Files.
High School Graduate Lists	3 x 5 cards	3x5 file cabinets, west wall	
Cemetery Records	Gravestone name index to 1985	3x5 file cabinets, west wall	
Genealogical Notes Of Cape Cod Families	3 x 5 cards	Index: 3x5 file cabinets, west wall Items: microfilm cabinets	from notebooks at Sturgis Library
Sandwich Quaker Records	3 x 5 cards	Index: 3x5 file cabinets, west wall Items: microfilm	

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Additional Information (from the Archives website)--

The collections include:

Family files: concentrate on those having ties to Sandwich and a collection of published vital records and genealogies.

The Sandwich Historical Commission files: provide information on buildings and sites in Sandwich.

Vertical files: span 300 plus years of Sandwich history and community life, both municipal and civic.

Cemetery records and an index of gravestone inscriptions.

Sandwich town records: such as town meeting minutes from 1651, and assessor's records from 1783 - 1860.

Archival Items Stored in the Periodical Room:

<u>ITEM</u>	<u>SHELF</u>
<u>The Acorn</u> v. 1 - 4, 7, 14, #748; print-outs: v. 1 – 21; misc SHS papers, Annual Reports	4D, 5C
<u>The American Genealogist</u> 1984 – 2003	4E
<u>American Ancestry</u> Summer 2010, Winter 2011_	2B
<u>American Heritage</u> Aug, Dec 1957	5E
<u>Artifacts Found in Grass</u> by Carolyn Crowell, 1999	1B
<u>Broadsider</u> 1975 – 1988	2C,D,E,F,G
<u>Broadsider</u>	13A
<u>Bulletin of the Cape Cod Genealogical Society</u> 1975 – 2009	3B
<u>Cape Cod Independent</u> Jan 10, 1973; Nov 29, 1972	2C
<u>Cape Cod Magazine</u> Summer 1999	5E
<u>The Cape Naturalist</u>	1B
<u>Contact</u> June 1976	2C
<u>Cupola, Heritage Plantation Annual Reports</u>	2E
<u>The Cullet</u>	9B

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<u>Dictionary of the Peerage & Baronetage of the British Empire</u> 1868 by Sir Bernard Burke	2G
<u>The Dukes County Intelligencer</u> v.30, Aug. 1988 – v.49, May 2008	5D
<u>Fletcher Clark Account Books</u> Including Faunce Estate Records	4D
<u>Great Migration Newsletter</u> 1990 - 1994	5D
<u>Heritage Quest</u> Mar/Apr 1994	5E
<u>History of Barnstable County, Massachusetts</u> Edited by Simeon L. Deyo	10B
<u>Holy Bible</u> (Pronouncing Edition), April, 1903 Presented to Miss Edith L. Smith by Andrew G., Charles A., Howard A. and William O. Eldridge; Bradford Raleigh; J. Edward George	2G
<u>The Howland Quarterly</u> Oct 1971 – present	5F
<u>Lippincott's Pronouncing Gazetteer of the World</u> 1901	2F
<u>Mashpee School Committee Minutes</u> 1957 – 1964	1B
<u>Massachusetts Archaeological Society</u> 1977 – 1987	4F
<u>Massachusetts Sandwich School Union</u>	1B
<u>MASSOG: Mass Society of Genealogists</u> 1977 – 2001	4D, 5E
<u>Mayflower Descendant</u> 1985 – 2009	5C, 5G
<u>Mayflower Quarterly</u> 1990 – 2010	5E, 5F
<u>New England Ancestors</u> (picked up where NEXUS left off, see below) 2000 – present	4G, 5G
<u>New England Historical and Genealogical Record</u> Jan 1958 – Oct 1959	4A
<u>New England Historic Genealogical Society</u> 1983 – 1998	4B,C,D
<u>NEXUS: New England Historic Genealogical Society</u> 1999	4G, 5D
<u>Newsletter of the Association for Gravestone Studies</u> 1988 - 1994	5F
<u>Old House Journal</u> Oct 1999	5E
<u>Old Time New England</u> 1923 – 1981	4C
<u>Post Scripts: Bulletin of the Bourne Historical Society</u> 1987 – 2007 (partial)	10C
<u>Public Statutes of Massachusetts</u> 1882	2F

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<u>Sandwich Annual Reports</u> 1945 - 2000s	10A
<u>Sandwich Church Records</u>	1G
<u>Sandwich Cooperative Bank Memorabilia</u>	1B
<u>Sandwich Marriages & Deaths</u> 3 x 5 card Index	1G
<u>Sandwich Public Schools Community Report Card</u> 1996, 2000_	1B
<u>Sandwich School Committee Minutes</u> 1879 – 1988	1B, C,D,E,F
<u>Sandwich Schools: Building Photos</u>	2A
<u>Sandwich Street Listings</u> 1976 – 2008	10B
<u>Sandwich Town Boards & Committees</u> 1995 – 2001	10C,D
<u>Sandwich Town Hall Restoration Engineer Prints</u> March 17, 2009	3D
<u>Sandwich Woman’s Club Memorial Scrapbook</u> 1935 – 1937, 1976 – 1977	1C
<u>Sandwich Women’s Club Photos</u>	3E,F
<u>Sandwich Woman’s Club Press Book</u> 1990 – 1991	1C
<u>Sandwich Women’s Club Photos</u>	3E,F
<u>SPNEA: Society for the Preservation of New England Antiquities</u> Jan 1923, 1981	
<u>Town Crier, The</u>	2D
<u>Town of Sandwich Fiscal Year Assessments</u> 2001, 2004 – 2009	3C
<u>Town of Sandwich Index Map</u> 1989	3D
<u>Union 10 Minutes (Mashpee/Bourne/Sandwich School Minutes)</u> 1892 - 1983	1B

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Sandwich Archives and Historical Center

Town of Sandwich, Mass., Records of the Office of the Assessor 1783-1860 and 1903-1945 (incomplete)

Extent: 40 linear feet (32 boxes)

Administrative note: The assessor's primary duty is determining the value of all real property and taxable personal property for the purpose of equitable distribution of tax liabilities to the taxpayers in the various districts. The 14th Amendment of the U.S. Constitution provides for an orderly procedure in the levy of taxes and that the assessment be made a matter of record. The Town of Sandwich incorporated in 1639; the earliest assessments known to survive date from 1783.

Scope and contents note: Collection consists of oversize ledgers containing assessments on the property of Sandwich residents. Many are divided between East and West precincts. Years included are 1783, 1791-1860, 1903-1905, 1913, 1920-1924, 1926-1929, and 1932-1945. For later tax assessment records, contact the town's assessing department.

Location note: Assessor's books for 1903-1905 and 1936-1945 are stored in the basement of the library, wrapped in paper, one volume per box, except for the first three volumes (1903-1905) which are in one box. Assessor's records for earlier years, between 1783 and 1860, are located in the Macknight room in 6 boxes (3 manuscript and 3 oversize boxes).

Access: unrestricted. Contact the Archives at 508-888-0625 ext. 102.

Inventory

Box 1 (Macknight Room)

Assessors books, 1783, 1791-1811.

There is a separate valuation document for 1801 which lists the contents of homes and farms in great detail (number of farm implements, horses, barns, sheds etc.)

Item list box 1:

1783	1793
1791	1794
1792	1795

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Box 1 cont.

1796	1804
1797	1805
1798	1806
1799	1807
1800	1808
1801 (valuation year)	1809
1802	1810
1803	1807-1810

Box 2 (Macknight Room)

Assessor's collections books
Tax lists 1811-1823
Parish Tax 1818-1821
Valuations 1811, 1821

Folder List:

Taxes	1811
Valuation	1811
Taxes	1812
“	1813
“	1814
“	1815
“	1816
Parish tax	1818
Taxes	1817
“	1818
“	1819
“	1820
“	1821
Parish tax	1821
Valuations	1821
Taxes	1822
“	1823

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Box 3 (Macknight Room)

Collector's books, assessments 1824-1828

Folder list (untitled but with years on them)

1824	1827
1825	1828
1826	

Oversize box # 1 Tax lists 1829-1837: starting in 1829 assessors kept records for
(Macknight Room) East and West precincts together.
Nine acid free folders (business size) one folder per year

Oversize box # 2 Tax lists 1838-1852
(Macknight Room) Fifteen acid free folders each containing separate pages for East
and West precincts

Oversize box # 3 Tax lists 1853-1860
(Macknight Room) Eight acid free folders including East and West precincts

Ledgers stored in basement:

1903-1905 (3 ledgers)	1934
1913	1935
1920	1936
1921	1937
1922	1938
1923	1939
1924	1940
1926	1941
1927	1942
1928	1943
1929	1944
1932	1945
1933	